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## THE CABINET

**Wednesday, 24th August, 2011 at 7.00 pm in the Conference Room,  
Civic Centre, Silver Street, Enfield, EN1 3XA**

### **Membership:**

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Sport and Leisure), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services and Care), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenner (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

### **NOTE: CONDUCT AT MEETINGS OF THE CABINET**

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

### **AGENDA – PART 1**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS (Pages 1 - 2)**

Members of the Cabinet are invited to identify any personal or prejudicial interests relevant to items on the agenda. Please refer to the guidance note attached to the agenda.

## DECISION ITEMS

### 3. URGENT ITEMS

The Chairman will consider the admission of any late reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

### 4. DEPUTATIONS AND PETITIONS

To receive a deputation regarding the proposed extension of the Enfield Town Controlled Parking Zone.

In particular, the deputation will represent residents of Uvedale Road, Walsingham Road, Park Crescent, Whitethorn Gardens and Amwell Close.

**(7.05 – 7.25pm)**

### 5. ITEMS TO BE REFERRED TO THE COUNCIL

To confirm that there are no items which require referral to the Council following consideration by the Cabinet.

### 6. HIGHWAYS AND ENGINEERING WORKS CONTRACT 2011 - APPROVAL OF TENDER (Pages 3 - 8)

A report from the Director of Environment is attached. This will seek approval to award the Highways and Engineering Works Contract to the recommended contractor following the selection and evaluation process (**Key decision – reference number 3352**)

(Report No.63)  
**(7.25 – 7.40pm)**

### 7. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

No items have been received for consideration at this meeting.

### 8. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 9 - 14)

Attached for information is a provisional list of items scheduled for future Cabinet meetings.

### 9. KEY DECISIONS FOR INCLUSION ON THE COUNCIL'S FORWARD PLAN

Members are asked to consider any forthcoming key decisions for inclusion on the Council's Forward Plan.

Note: the next Forward Plan is due to be published on 16 September 2011, this will cover the period from 1 October 2011 to 31 January 2012.

**10. MINUTES - ENFIELD RESIDENTS PRIORITY FUND CABINET SUB COMMITTEE** (Pages 15 - 28)

To receive, for information, the minutes from the following meetings of the Enfield Residents Priority Fund Cabinet Sub-Committee held on:

(a) Thursday 7 July 2011

(b) Tuesday 9 August 2011

Cabinet is asked to consider the recommendation from the Sub Committee made on the 9 August 2011 relating to the appointment of an additional member on the Sub Committee, in order to provide greater flexibility in case of members being unable to attend future meetings.

**11. MINUTES** (Pages 29 - 44)

To confirm the minutes of the previous meeting of the Cabinet held on 13 July 2011.

### **INFORMATION ITEMS**

**12. ENFIELD STRATEGIC PARTNERSHIP FEEDBACK** (Pages 45 - 48)

To receive a briefing paper summarising the items discussed at the Enfield Strategic Partnership Board meeting held on 5 July 2011.

**13. DATE OF NEXT MEETING**

The next meeting of the Cabinet is scheduled to take place on Wednesday 14 September 2011 at 8.15pm at the Civic Centre.

### **CONFIDENTIAL ITEMS**

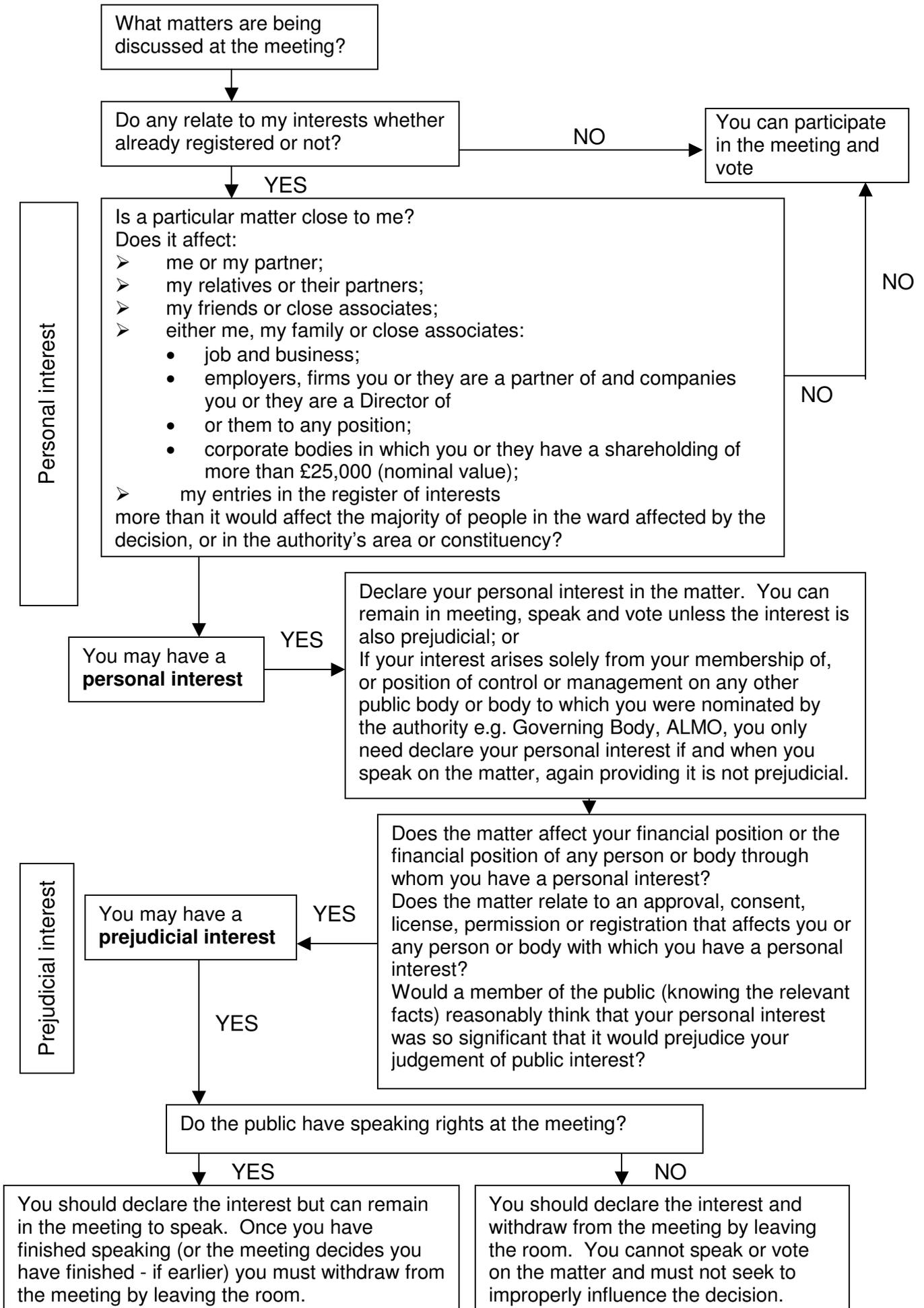
**14. EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

(Members are asked to refer to the part 2 agenda)

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**DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF**



**Note:** If in any doubt about a potential interest, members are asked to seek advice from Democratic Services in advance of the meeting.

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**MUNICIPAL YEAR 2011/2012 REPORT NO. 63****MEETING TITLE AND DATE:**

Cabinet  
24 August 2011

**Agenda – Part: 1****Item: 6**

**Subject:** Highways and Engineering Works  
Contract 2011 – Approval of Tender

Key Decision: KD 3352

**Wards: All**

**REPORT OF:**

Director of Environment

Contact officer: Gary Barnes Tel: 020 8379 3600 email: gary.barnes@enfield.gov.uk

**1. EXECUTIVE SUMMARY**

This report sets out the process undertaken for the procurement of a new Highways and Engineering Works Contract to commence on 6<sup>th</sup> November 2011 and seeks approval of the most economically advantageous tenderer.

**2. RECOMMENDATIONS**

To approve contractor A, on the basis that it has provided the most economically advantageous tender.

**3. BACKGROUND**

- 3.1 Enfield Council, in its role as a highway authority, has a statutory duty to maintain the public highway network and in particular, to ensure, so far as is reasonably practicable, the safe passage along a highway by its users. Enfield fulfils its maintenance responsibilities by commissioning maintenance works through a formal contract with a civil engineering contractor. Core maintenance activities, funded from revenue budgets, include reactive maintenance such as repairing carriageway and pavement defects, (potholes etc), cyclic maintenance such as cleaning road gullies, emergency responses, winter maintenance and miscellaneous works such as repairing pedestrian guardrailing or signs etc. Enfield's winter maintenance service is particularly highly regarded by residents and Members, especially in the light of the recent very severe winters.

- 3.2 Enfield also commissions 'planned works' through this contract such as large programmes of carriageway resurfacing and pavement reconstruction schemes, highway and streetscene improvement schemes, traffic management and improvement schemes, bridges and watercourse schemes and a variety of other civil engineering projects. These are mainly funded from either the Council's own Capital funding, TfL funding through the Council's Local Implementation Plan (LIP), or other external funding sources. The contract also provides a delivery mechanism for a range of other Council priority projects for other client departments across the Council.
- 3.3 The current Highway Works Contract expires on 5<sup>th</sup> November 2011, having been extended for 2 years on the original three-year contract period, as permitted by the original OJEU notice.
- 3.4 The new Highways and Engineering Works Contract was discussed at CMB in October 2010. CMB required further market testing to be undertaken before proceeding with the procurement of the new contract, which has been undertaken. A decision was made from the CMB report that the new contract should be for a period of 4 years.
- 3.5 The new contract has a 'break clause' mechanism that can be invoked after three years. This will allow Enfield to terminate the contract early, with no additional costs, should we choose to join the TfL pan-London contractor arrangements in 2014, having had the opportunity by that time to assess whether the pan-London arrangements will offer Enfield better value for money.
- 3.6 The form of contract will be the 'Institution of Civil Engineers Conditions of Contract Term Version 1<sup>st</sup> Edition'. This requires a Chartered Engineer to be 'The Engineer' under the Conditions of Contract, which will be the Head of Highway Services.
- 3.7 In accordance with the OJEU procurement process, the contract was advertised and expressions of interest were invited. Pre-qualification questionnaires (PPQs) were received from eleven contractors. Officers reviewed the submissions and a tender list was compiled of six civil engineering contractors, in accordance with the PQQ criteria.
- 3.8 At a meeting on the 10<sup>th</sup> May 2011, the Cabinet Member authorised the invitation to tender of the shortlisted six companies, the service levels to be included within the contract specification and the contract period of 4 years with an option to invoke a break clause after 3 years.
- 3.9 Prior to the release of the tender documentation one of the shortlisted companies withdrew from the process stating that due to the revised timing of the tender it would not enable them to dedicate sufficient focus to submit an offer to the standards they expect to provide to such an important client, leaving five companies to be invited to tender.
- 3.10 The Council's procurement, finance and legal departments have advised on, and been involved in, the process and contributed to the strategy and the evaluation of the tenders

- 3.11 In order to reflect variations in the contractor's costs for purchasing materials such as bitumen, aggregates, and fuels, the contract has included price adjustment clauses which will be applied every three months. A national working party including the Highways Term Maintenance Association (HTMA), TfL and highway authorities has recently recommended that different price adjustments should be applied to different work streams in order to more closely reflect varying costs for the different activities, which minimises the risk to both parties and allows keener pricing of the contract

This contract has therefore included separate price adjustment clauses for:

- Reactive and cyclic works
- Carriageway resurfacing works
- All other civil and highway works activities

- 3.12 Each price adjustment has a separate percentage build-up of base indices, e.g. labour, fuel, bituminous materials, etc. However, the labour index has been set to zero for each of the three adjustments, which means that the contractor will not receive any uplift over the duration of the contract as a result of any increase in his labour costs. 10% of each of the three adjustments have also been set to zero as part of efficiency savings. The overall adjustments can go up or down according to economic forces.

#### **4. TENDER PROCESS AND EVALUATION**

- 4.1 The contract was tendered in compliance with the Councils Constitution, in particular Contract Procedure Rules and in accordance with the Public Contract Regulations 2006 using the Restrictive Procedure.
- 4.2 Tender documentation was sent out at the end of May 2011 with a return date of 11<sup>th</sup> July 2011 to the five tendering companies.
- 4.3 During the tender process one company withdrew due to not being able to fully understand a number of liabilities, particularly in relation to TUPE transfer information, and therefore felt they would not be able to offer Enfield its' best value solution for this tender.
- 4.4 All four remaining contractors submitted tenders by the return date 11<sup>th</sup> July 2011.
- 4.5 The tenders have been assessed on the basis of the Most Economically Advantageous Tender, based on a 40:60 quality:price assessment. The current contract was evaluated 5 years ago on the basis of a 60:40 quality:price assessment model and the present model of 40:60 reflects an increased priority given to the requirement for competitive prices. The quality assessment was allocated 40% of the marks in order to ensure that the successful contractor's delivery arrangements meet Enfield's required levels of service which have previously been agreed with Members.
- 4.6 The price assessment was based on a matrix of typical 'planned projects' and 'core maintenance activities' undertaken in a 12 month period.

- 4.7 The submitted quality plans were evaluated against the following areas within the tenderer's Quality Plan: Service Provision and Workforce Matters, Materials and Workmanship, Delivery within Time Requirements of Contract, Health and Safety, Dealing with Those Affected by Contractor Activity, Quality Policy and Practices. The assessment of issues that are important to Enfield, such as sustainability, staff development and training, local employment, customer care etc, was included under these headings.
- 4.8 All contractors attended tender clarification interviews to discuss their submitted quality plans and prices.
- 4.9 Full Details of the evaluation of tenders are contained within the part 2 report on this agenda. Below is a table summary:

Overall Evaluation of Tender Submission	Tendering Contractors			
	(A)	(B)	(C)	(D)
Part 1 Report Reference	(A)	(B)	(C)	(D)
Quality Plan Submission	39	35	40	40
Financial Assessment	60	58.2	54.4	52.2
<b>Total Score</b>	<b>99</b>	<b>93.2</b>	<b>94.4</b>	<b>92.2</b>

## 5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Contract periods of 5 and 7 years, with potential extensions of 5 and 3 years respectively, were considered however these could have restricted Enfield's ability to join one of the pan-London contracts which are currently being developed and programmed to commence in 2013.
- 5.2 Another option considered was to extend the existing contract beyond its current period however this would be a breach of the Public Contracts Regulations 2006 ("PCR 2006") and would clearly leave the Council open to a challenge by aggrieved contractors.
- 5.3 Other options considered and investigated were the potential opportunities within the sub-region, regional and national areas, which found no immediate opportunity but did re-confirm the TfL pan-London arrangements.

## 6. REASONS FOR RECOMMENDATIONS

- 6.1 To ensure that the Council has the ability to fulfil its obligations under the Highways Act, in maintaining the borough's highway infrastructure by appointing a contractor from a tendering process, enabling continuity when the existing contract ends in November 2011. The contract also provides a delivery mechanism for a range of

other Council projects and programmes without the need for further procurement exercises.

- 6.2 The recommended contractor has been assessed to provide the most economically advantageous tender to deliver a range of highway maintenance and engineering projects.
- 6.3 The contract duration of 4 years, with a break clause after 3, provides the potential to join the pan-London arrangements, should they be assessed to provide greater value for money.

## **7. COMMENTS OF THE DIRECTOR OF RESOURCES AND OTHER SERVICE GROUPS**

### **7.1 Financial Implications**

Finance officers from the Finance, Resources and Customer Services Department have been consulted and engaged in the procurement process, and can confirm that the financial evaluation of the tender returns have been conducted in accordance with the specifications of the tender documents.

### **7.2 Legal Implications**

- 7.2.1 Part IV of the Highways Act 1980 places a statutory function on the Council to maintain highways at the public expense. Section 111 of the Local Government Act 1972 permits the Council to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of its functions. Therefore the appointment of this contractor is in accordance with the Council's powers.
- 7.2.2 The Council has procured the contract in full compliance with the Council's Constitution, in particular Contract Procedure Rules and the Public Contracts Regulations 2006.
- 7.2.3 The legal agreement will be in the form of Institution of Civil Engineers Conditions of Contract Term Version 1<sup>st</sup> Edition, which is a form approved by Legal Services.

## **8. Key Risks**

- 8.1 Delay in the decision processes reducing mobilisation period for the successful tenderer, which could potentially affect the delivery of the winter service, other statutory functions and the Council's priority projects at the start of the contract period.
- 8.2 A potential legal challenge to the procurement process delaying award until resolved.

## **9. IMPACT ON COUNCIL PRIORITIES**

### **9.1 Fairness for All**

The continued maintenance of the council's carriageways and footways, including minor highway improvements, provision of dropped kerbs and street scene

improvements, will improve the road and footway network for all, particularly those with mobility and those with sight difficulties.

## **9.2 Growth and Sustainability**

Continuous maintenance of the council's carriageways and footways is essential to support transport and mobility for the borough's growth and sustainability. Planned maintenance at appropriate intervention levels based on sound asset management practices is far more sustainable and cost effective in the long term.

## **9.3 Strong Communities**

The maintenance of the council's highway network, including minor highway improvements and scene improvements, will improve the quality of the streetscape and its contribution to the public realm, thus developing better places and a better environment for residents, businesses and local communities.

## **10. Performance Management Implications**

10.1 The Contractor's performance in delivering this contract will be measured against the Councils' Vision to make Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities. In order to meet the Council's objectives the Contractor's performance will be assessed from the following three sets of indicators:

- Contract management
- Customer Satisfaction
- Operational Performance

10.2 Performance monitoring will be a continuous process and key performance indicators will be reported at contractor performance meetings.

## **Background Papers**

None

## THE CABINET

### List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

**MUNICIPAL YEAR 2011/2012**

<b>14 SEPTEMBER 2011</b>
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- 1. Enfield Joint Stroke Strategy 2011-2016** Ray James

This will seek approval of the Enfield Joint Stroke Strategy 2011-2016. (Part 1) **(Key decision – reference number 3269)**
- 2. July 2011 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of July 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number 3321)**
- 3. Future Consideration of Small Housing Sites** Ray James

(Part 1) **(Key decision – reference number 3184)**
- 4. Biodiversity Action Plan** Ian Davis/Neil Rousell

This will seek approval to the adoption of the Biodiversity Action Plan. (Part 1) **(Key decision – reference number 3176)**
- 5. Capital Monitoring and Prudential Indicator Report First Quarter 2011/12** James Rolfe

This will seek approval of the capital monitoring position at the end of June 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number 3319)**
- 6. Development Brief Ordnance Road Public House Site** Neil Rousell

(Parts 1 and 2) **(Key decision – reference number 3287)**
- 7. Local Implementation Plan for 2012/13** Ian Davis

This will give details of the settlement for transport related spending within the Local Implementation Plan (LIP) for 2012/13, and will outline the implications for the Council's programme of transport schemes. (Part 1) **(Key decision – reference number 3330)**
- 8. Coverack Close Regeneration: Initiation Report** Neil Rousell

This will ask Cabinet to recommend that appropriate measures are put in place to mitigate the risk whilst a development strategy for the estate is agreed and taken forward. (Part 1) **(Key decision – reference number 3347)**

**9. Woodcroft** James Rolfe

This will seek a decision on the future arrangements to maximise the performance and value of the Council's property asset, Woodcroft. (Parts 1 and 2) **(Key decision – reference number 3353)**

**10. Re-development of Highmead Site** Ray James/Neil Rousell

This will ask Members to authorise the appointment of a development partner to redevelop the Highmead site. (Parts 1 and 2) **(Key decision – reference number 3306)**

**11. Scrutiny Annual Work Programme 2011/12**

This will set out the annual programme for the Council's Scrutiny Panels and Overview and Scrutiny Committee. (Part 1) **(Key decision – reference number tbc)**

**12. Oasis Academy Hadley** Andrew Fraser

This will seek to identify a preferred use or uses for the site of Oasis Academy Hadley in Bell Lane from September 2012 when the Academy is expected to move to new premises in South Street, Ponders End. (Parts 1 and 2) **(Key decision – reference number 3356)**

**13. Global Declaration** Andrew Fraser

The Global Dimension document is a brief statement of intent by Enfield Council to become a "Global Borough". The statement has been produced by members of Education and Children's Services, building on the vast array of international work which has taken place in schools and the policy document "Global Learning for All". The statement has been agreed by CMB to become a Council-Wide statement. (Part 1) (Non key)

**14. Arrangements for the Equality Framework for Local Government Assessment** Rob Leak

This will set out arrangements for the Equality Framework for Local Government Assessment. (Part 1) (Non key)

**15. Enfield Homes – Memorandum and Articles of Association** Ray James

This will seek amendments to the existing Memorandum and Articles of Association for Enfield Homes. (Part 1)

**16. Alma Estate Regeneration Scheme** Ray James

This will ask Members to consider proposals relating to Regeneration of the Alma Estate. (Parts 1) **(Key decision – tbc)**

**17. Asset Management – Potential Disposal of Council owned property before 1 April 2014** James Rolfe

This will provide an update on the asset management programme (Key decision tbc)

**12 OCTOBER 2011**

**1. Family and Friends Care Policy** Andrew Fraser

*Details awaited.* (Part 1) **(Key decision – reference number tbc)**

**2. Enfield Food Strategy** Neil Rousell

This will seek agreement to the implementation of the Enfield Food Strategy. (Part 1) **(Key decision – reference number 3346)**

**3. Equality Act 2010** Rob Leak

This will provide an update on the Council's position against the requirements of the Equality Act 2010. (Part 1) **(Key decision – reference number 3290)**

**4. Regeneration of 188-216 Ponders End High Street -** Neil Rousell

This will seek approval for the delivery strategy for a comprehensive development proposal to regenerate 188-216 High Street, Ponders End. (Parts 1 and 2) **(Key decision – reference number 3350)**

**5. Southgate Town Hall/Palmers Green Library** Neil Rousell

This will seek agreement on the delivery strategy and planning brief for the site. (Parts 1 and 2) **(Key decision – reference number 3351)**

**6. Council Tax Rebate** James Rolfe

This will seek agreement to a scheme to offer a £100 council tax rebate to low income pensioner households not eligible for council tax benefit. (Part 1) **(Key decision – reference number 3265)**

**7. Local Economic Assessment** Neil Rousell

This will ask Members to note the completion of the Local Economic Assessment which will provide the basis for the preparation of the

Regeneration Strategy and the Inward Investment Strategy. (Part 1) (Non key)

**8. Repairs and Maintenance Contract** Ray James

To consider the future arrangements for the potential extension or renewal of the current reports and maintenance contract to expire in July 2012. (Part 1) **(Key decision – reference number 3270)**

**23 NOVEMBER 2011**

**1. Extra Care Housing, Alcazar Court, Edmonton** Ray James

This will seek to secure provision of care and support services in an Extra Care Housing environment at Alcazar Court, Edmonton. (Part 1) **(Key decision – reference number 3248)**

**2. Preparation of Revenue Budget 2012/13 - Update** James Rolfe

This will update Members on progress in preparing the 2012/13 Revenue Budget and the 2011-16 Medium Term Financial Plan. (Part 1) **(Key decision – reference number 3342)**

**3. September 2011 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of September 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number 3341)**

**4. Housing Related Support Services for Young People** Ray James

This will seek approval of the results of the procurement process for Housing Related Support services for young people, and the award of contracts. (Part 1) **(Key decision – reference number 3292)**

**5. Secondary Pupil Places – 10 Year Strategy** Andrew Fraser

This will seek approval to adopt the Secondary Pupil Places Strategy. (Part 1) **(Key decision – reference number tbc)**

**6. The Enfield Community Capacity Building Fund and the Voluntary and Community Sector Strategy Framework Document** Rob Leak

This will seek approval of the commissioning of the Enfield Community Capacity Building Fund 2012-2015. (Part 1) **(Key decision – reference number tbc)**

**7. Voluntary and Community Sector Strategy Framework 2012-2017** Rob Leak

This will seek approval of the Voluntary and Community Sector Strategy Framework 2012-2017. (Part 1) **(Key decision – reference number tbc)**

**14 DECEMBER 2011**

1. **October 2011 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of October 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

2. **The Munro Review of Child Protection – Work in Progress** Andrew Fraser

This will provide a work in progress report for Members in the light of the Munro Review of Child Protection. (Part 1) (Non-key)

3. **Primary Pupil Places – Revised 10 Year Strategy** Andrew Fraser

This will seek approval to adopt the revised Primary Pupil Places Strategy. (Part 1) **(Key decision – reference number tbc)**

**18 JANUARY 2012**

1. **November 2011 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of November 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

2. **Enfield Joint End of Life Care Strategy 2011-2016** Ray James

This will seek approval of the Enfield Joint End of Life Care Strategy 2011-2016. (Part 1) **(Key decision – reference number tbc)**

**8 FEBRUARY 2012**

1. **Housing Revenue Account Estimates 2012/13 and Medium Term Financial Plan (Rent Setting- HRA)** James Rolfe

(Part 1) **(Key decision – reference number tbc)**

**21 MARCH 2012**

1. **Capital Monitoring and Prudential Indicator Report Third Quarter** James Rolfe

This will seek approval of the capital monitoring position at the end of December 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

**2. December 2011 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of December 2011 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

**3. January 2012 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of January 2012 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

**25 APRIL 2012**

**1. February 2012 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of February 2012 and actions needed in order to remain within the approved budget. (Part 1) **(Key decision – reference number tbc)**

**TO BE ALLOCATED**

**1. Bliss and Purcell and Alma Heating Charge** Ray James

This will seek approval to introduce a new heating charge for all residents living in Bliss and Purcell House and Alma Towers. The new charge along with the existing card pre-payments are forecasted to cover the full cost of the heat distributed throughout the building. (Parts 1 and 2) **(Key decision – reference number 3314)**

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 7.7.2011****MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS' PRIORITY FUND  
CABINET SUB-COMMITTEE  
HELD ON THURSDAY, 7 JULY 2011****COUNCILLORS**

**PRESENT** Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) and Chris Bond (Cabinet Member for Environment)

**ABSENT** Achilleas Georgiou (Deputy Leader)

**OFFICERS:** Alison Trew (Head of Corporate Policy and Performance), Joanne Stacey (Performance and Information Manager) and Jayne Middleton-Albooye (Principal Solicitor Corporate) Jacqui Hurst (Secretary)

**1****APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Achilleas Georgiou (Deputy Leader).

Councillor Christine Hamilton welcomed those present to the first meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee.

**2****DECLARATION OF INTERESTS**

There were no declarations of interest.

**3****URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. These arrangements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

**4****ENFIELD RESIDENTS' PRIORITY FUND - APPLICATIONS RECEIVED TO  
24 JUNE 2011**

Councillor Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) introduced the report of the Chief Executive (No.29) presenting

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 7.7.2011**

the applications that had been formally submitted up to 24 June 2011 for the Enfield Residents' Priority Fund.

Alison Trew, Head of Corporate Policy and Performance, presented the report to Members. The following points arose during discussion.

NOTED

1. an amendment to section 3 of the report, first sentence to be amended to read: " The Enfield Residents' Priority Fund was recommended to Council for approval by the Cabinet at its meeting on 9 February 2011 and approved at full Council on 2 March 2011";
2. that the report provided information for Members to note and further required that a decision was made to approve or reject the funding requested for each proposal. Future reports would also include a progress update on the implementation of approved proposals;
3. Members' views were sought on the format and presentation style of the report. Members were content with the current format;
4. that there were a total of 7 applications to consider from 4 wards: 1 each from Upper Edmonton, Ponders End and Southbury and 4 from Enfield Lock. All of the applications had been approved by the relevant ward Councillors and had been quality checked by the Performance and Information Team and, Legal Services to ensure that they met the criteria approved by Council and came within the remit of the wellbeing power as set out in section 2 of the Local Government Act 2000;
5. the summary of the applications received as detailed in Appendix A to the report;
6. that monitoring checks would be put in place to ensure that projects were being undertaken as planned. Funding would be made available on payment of receipts received;
7. Members' detailed consideration of each of the applications as follows:
  - (a) Hanlon Centre

Project for Upper Edmonton Ward for the purchase of gym and boxing equipment, instruction, music studio and computer software at a cost of £11,500. Members noted that the application met the following criteria: Fairness for All; Growth and Sustainability; Strong Communities; Employment; Health and Disability; Education, Skills and Training; and Crime.
  - (b) Enfield Bangladeshi Welfare Festival

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 7.7.2011**

Project for Ponders End ward for an annual community event at a cost of £9,300. The application submitted had bid for £10,000 funding but the cost amounted to £9,300, the funding request now being presented to Members for approval. Members noted that the application met the following criteria: Fairness for All; Growth and Sustainability; Strong Communities; Crime; and, Environment.

(c) Ayley Croft Cycle Parking

Project for Southbury Ward for two accessible secure cycling storage facilities for bikes and prams for Ayley Croft residents at a cost of £12,912. Members noted that the application met the following criteria: Fairness for All; Growth and Sustainability; Strong Communities; Crime; and, Environment.

Joanne Stacey advised that a quotation for the work was currently being sought from the Council's Environmental Services officers and the work would also be subject to consultation with residents and Enfield Homes.

(d) Home Security and Privacy

Project for Enfield Lock Ward for the provision of a wall or fence alongside path behind houses, alley gate, locks and bolts at a cost of £10,000. A quotation for the work was currently being sought from the Council's Environmental Services Officers. The most cost effective option would be pursued to ensure value for money. The work would also be subject to resident consultation. Members noted that the application met the following criteria: Crime and Environment.

(e) Additional Cleaning Turkey Brook

Project for Enfield Lock Ward for the bi-monthly cleaning of Turkey Brook at a cost of £6,000. Members noted that the application met the following criteria: Health and Disability; and, Environment.

(f) Alley Gate on Bradley Road

Project for Enfield Lock Ward for the provision of an alley gate to provide security for residents at 1,3 and 5 Preston Gardens at a cost of £6,000. The work would be subject to the approval of residents and consultation with Environmental Services on the works to be undertaken. Members noted that the application met the following criteria: Crime and Environment.

(g) Enfield Island Village "Active Communities"

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 7.7.2011**

Project for Enfield Lock Ward for community involvement activities, volunteer and training costs, office running costs, project staff, publicity, engagement and contribution to 1 year community apprentice at a total cost of £38,650. Members noted that the application involved a number of projects for the benefit of the local community. The projects would be subject to regular monitoring to ensure that the proposed outcomes were being achieved. As part of the monitoring process an exit strategy would be considered. The projects were challenging and the Council would require regular feedback on progress. The Council would ensure that all necessary legal requirements were being met. Members noted that the application met all of the stated criteria as follows: Fairness for All; Growth and Sustainability; Strong Communities; Employment; Health and Disability; Education, Skills and Training; Housing; Crime and Environment.

8. in considering the above applications, Members requested that for future alley-gating and similar schemes it would be preferable for the responses/quotations from Environmental Services to be received in advance of consideration of the applications by the Cabinet Sub-Committee;
9. Members requested that guidance be provided on how to deal with any multiple ward applications received from one applicant. Officers stated that such applications would require the support of Ward Councillors and would need to have clear benefits for each of the individual ward covered by the application. Appropriate resident consultation would need to be undertaken.

**Alternative Options Considered:** That the projects were not considered and the funding was not allocated, this would not be recommended as this would not support Community engagement and would not allow residents the opportunity to further improve the local area in which they live or work.

**DECISION:** The Cabinet Sub-Committee, following detailed consideration of the applications and the criteria met, agreed the following applications as suitable for funding from the Enfield Residents' Priority Fund:

<b>Ward</b>	<b>Project Title</b>	<b>Amount Requested</b>
Upper Edmonton	Hanlon Centre	£ 11,500
Ponders End	Enfield Bangladeshi Welfare Festival	£9,300
Southbury	Ayley Croft Cycle Parking	£12,912
Enfield Lock	Home Security and Privacy*	£10,000
Enfield Lock	Additional Cleaning Turkey Brook	£6,000
Enfield Lock	Alley Gate on Bradley	£6,000

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 7.7.2011**

	Road*	
Enfield Lock	Enfield Island Village "Active Communities"	£38,650

\* Alley gates will only be funded from the Enfield Residents Priority Fund if resources are not available in the Environment Department's alley gate budget.

**Reason:** The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental wellbeing by tackling local need. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

## **5 DATES OF FUTURE MEETINGS**

**AGREED** that

1. the next meeting of the Sub-Committee be scheduled to take place on Tuesday 9 August 2011 at 6.30pm;
2. future meetings of the Enfield Residents' Priority Fund Cabinet Sub-Committee be scheduled to take place on the following dates at 6.00pm prior to the Strategic Leadership Forum meetings which were taking place on the same evening at 7.00pm:

7 September 2011  
 19 October 2011  
 16 November 2011  
 7 December 2011  
 11 January 2012  
 1 February 2012  
 7 March 2012  
 18 April 2012

Any meetings not required would be cancelled.

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**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 9.8.2011**

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS' PRIORITY FUND  
CABINET SUB-COMMITTEE HELD ON TUESDAY, 9 AUGUST 2011**

**COUNCILLORS**

**PRESENT** Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Chris Bond (Cabinet Member for Environment) and Achilleas Georgiou (Deputy Leader).

**OFFICERS:** Alison Trew (Head of Corporate Policy and Performance), Joanne Stacey (Performance and Information Manager), Jayne Middleton-Albooye (Principal Lawyer) and James Kinsella (Democratic Services - Governance).

**1  
APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2  
DECLARATION OF INTERESTS**

There were no declarations of interest.

**NOTED**

1. As an outcome of the call-in of the Sub Committee's decision from the 7 July 2011 the Priority Fund application forms now included a section asking all ward members to declare any personal or prejudicial interests relevant to the applicant or the project being recommended for approval.
2. All members had been advised of the need to ensure this section was completed when submitting any future applications, which the Sub Committee felt was now a clear process.

**3  
URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. These arrangements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

**4  
ENFIELD RESIDENTS' PRIORITY FUND - APPLICATIONS RECEIVED TO  
20 JULY 2011**

Councillor Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) introduced the report of the Chief Executive (No.60) presenting the applications that had been formally submitted up to 20 July 2011 for the Enfield Residents' Priority Fund.

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 9.8.2011**

NOTED

1. The following issues raised for consideration in relation to future operation of the application process:
  - a. The suggested increase of membership of the Sub Committee to provide greater flexibility in case of members being unable to attend future meetings. James Kinsella (Democratic Services) advised that any increase in membership would need to be recommended to, and agreed by Cabinet.
  - b. As a further outcome of the call-in of the Sub Committee's decision on 7 July 2011, consideration had been given to the way in which copies of the detailed application forms to be considered at each Sub Committee meeting could best be made available to the Opposition Group and other members. As a result it had been recommended that:
    - copies of the application forms (with any personal details removed) should be provided for the Opposition lead member on the Priority Fund (Councillor Headley) for reference purposes;
    - The forms would also be made available to any other interested members of the council, on request.The Sub Committee felt this would address the concerns raised under the call-in.
  - c. The process for dealing with multiple applications covering more than one ward. In these instances it was proposed that the applications would need to be signed off by all the wards involved before being submitted to the Cabinet Sub-Committee. Officers would need to ensure, for example, that management costs relating to the application were split evenly across the participating wards, but it would be up to the applicant to ensure the appropriate sign off across each ward.
2. There were a total of 14 applications to consider from 6 wards: Upper Edmonton (1 application); Bowes (4 applications); Southbury (5 applications); Grange (1 application); Bush Hill Park (1 application); and, Lower Edmonton (2 applications). All of the applications had been approved by the relevant ward Councillors and had been quality checked by the Performance and Information Team and, Legal Services to ensure that they met the criteria approved by Council and came within the remit of the wellbeing power as set out in section 2 of the Local Government Act 2000;
3. The summary of the applications received as detailed in Appendix A to the report;
4. Members' detailed consideration of each of the applications as follows:
  - a. Children's Security Improvement Oakthorpe Primary School (Upper Edmonton Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Fairness for All; Strong Communities; Education, Skills and Training; Crime and Environment. The application would be subject to match funding from Schools & Children's Services and approval of the appropriate planning permission.

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 9.8.2011**

- b. Tile Kiln Lane Community Green Space (Bowes Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Strong Communities; Education, Skills and Training; Crime and Environment.

- c. 2 x Perimeter Mountain Bikes for Bowes Safer Neighbourhood Patrol Team (Bowes Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Strong Communities; Crime.

- d. Two Environment Days (Bowes Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Growth; Strong Communities; Health and Disability; Environment.

- e. Alley Gating Mitchell Road N13 (Bowes Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Fairness for All; Strong Communities; Crime; Environment. The application would be subject to confirmation being received that no funding was available within the Environment Alley Gate budget for the project.

- f. Basket Ball Sessions at Southbury Leisure Centre (Southbury Ward)

Members noted that the application met the following criteria: Well Being (Social); Fairness for All; Health and Disability; Education, Skills and Training; Crime.

- g. Public Benches (Southbury Ward)

Members noted that the application met the following criteria: Well Being (Social); Fairness for All; Health and Disability. Following additional comments received from the ward councillor the Sub Committee felt that at this stage the provision of 6 benches would be sufficient resulting in a reduction of the project cost from £12,000 to £6,000. The project would also be subject to Environment identifying suitable locations for the benches and the outcome of consultation with relevant parties.

- h. Han Bro Map MUGA (Southbury Ward)

Members noted that the application met the following criteria: Well Being (Social, Environment); Fairness for All; Strong Communities;

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 9.8.2011**

Health and Disability; Crime; Environment. The cost of the project had increased from £65,000 to £74,000. The project would also be subject to agreement by Environment as to the suitability of the proposed site and any planning permission required.

i. Allotments for All (Southbury Ward)

Members noted that the application met the following criteria: Well Being (Social, Economic, Environment); Fairness for All; Growth; Strong Communities; Health and Disability; Education, Skills and Training; Environment.

j. Environment Construction Skills (Southbury Ward)

Members noted that the application met the following criteria: Well Being (Social, Economic); Fairness for All; Growth; Strong Communities; Education, Skills and Training. The application had been designed to supplement an existing project already being run through the school.

k. Under 3 years Play Area Enfield Town Park (Grange Ward)

Members noted that the application met the following criteria: Well Being (Social); Fairness for All; Strong Communities; Health and Disability; Education, Skills and Training. The scheme would be subject to consultation with Environment on the level of play equipment that could be provided within the funding available. If additional funding was required, it would be possible for a further application to be submitted.

l. Toddler Group Purchase of Toys and Educational Equipment (Bush Hill Park)

Members noted that the application met the following criteria: Well Being (Social, Economic); Fairness for All; Growth; Strong Communities; Employment; Health and Disability; Education, Skills and Training.

m. DJ and MC Academy (Lower Edmonton Ward)

Members noted that the application met the following criteria: Well Being (Social, Economic); Fairness for All; Growth; Strong Communities; Employment; Health and Disability; Education, Skills and Training; Crime. The project also included potential scope to work across other wards.

n. Enfield Children and Young People's Services – Soft Play Area (Lower Edmonton Ward)

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Members noted that the application met the following criteria: Well Being (Social, Economic); Fairness for All; Growth; Strong Communities; Employment; Health and Disability; Education, Skills and Training; Crime. The application had also received a high level of support from local residents.

**Alternative Options Considered:** That the projects were not considered and the funding was not allocated, this would not be recommended as this would not support community engagement and would not allow residents the opportunity to further improve the local area in which they live or work.

**DECISION:**

- (1) The Cabinet Sub-Committee, following detailed consideration of the applications and the criteria met, agreed the following applications as suitable for funding from the Enfield Residents' Priority Fund:

<b>Ward</b>	<b>Project Title</b>	<b>Amount Requested</b>
Upper Edmonton	Children's Security Improvement Oakthorpe Primary School	£10,395
Bowes	Tile Kiln Lane Community Green Space	£1,956
Bowes	2 x Perimeter Mountain Bikes for Bowes Safer Neighbourhood Patrol Team	£790
Bowes	Two Environment Days	£500
Bowes	*Alley Gating Mitchell Road N13	£6,000
Southbury	Basket Ball Sessions at Southbury Leisure Centre	£3,330
Southbury	Public Benches	£6,000
Southbury	Han Bro Map MUGA	£74,000
Southbury	Allotments for All	£5,000
Southbury	Bishop Stopford School/ Enfield Education Business Partnership	£10,000
Grange	Under 3 years play area Enfield Town Park	£20,000
Bush Hill Park	Toddler Group Purchase of Toys and Educational Equipment	£2,000
Lower Edmonton	DJ and MC Academy	£9,079
Lower Edmonton	Enfield Children and Young People's Services – Soft Play	£7,500

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\* Alley gates will only be funded from the Enfield Residents Priority Fund if resources are not available in the Environment Department's alley gate budget.

- (2) **RECOMMENDED TO CABINET** that membership of the Enfield Residents Priority Fund Sub Committee be increased by one in order to provide greater flexibility in case of members being unable to attend future meetings.
- (3) In terms of the future provision of detailed information for members relating to the applications due to be considered at each Sub Committee meeting:
  - (a) A copy of the application forms (with any personal details removed) be provided for the Opposition lead member on the Enfield Residents Priority Fund (Councillor Headley) for reference purposes; and
  - (b) The forms in (a) above would also be made available to any other interested members of the council on request, with all members advised of this process.
- (4) In terms of multiple applications these would need to be signed off by all the wards involved before being submitted to the Cabinet Sub-Committee. Officers would need to ensure that any associated management or project costs relating to the application were split evenly across the participating wards, but it would be up to the applicant to ensure the appropriate sign off across each ward.
- (5) Details of the projects agreed to date under the Fund be circulated to all members of the Council, in order to highlight the type of applications being made. In addition:
  - (a) the Communications Team be requested to prepare a press release and update for the Council's website highlighting the positive activity and outcomes being achieved through the Fund; and
  - (b) an update be prepared for the next round of Area Forums on the type of projects approved to date under the Fund accompanied by a detailed breakdown of projects approved within each of their wards and level of funding still available to be applied for.

**Reason:** The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental wellbeing by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

**ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 9.8.2011**

**5**

**MINUTES**

**AGREED** that the minutes of the meeting of the Cabinet Sub-Committee held on 7 July 2011 be confirmed and signed by the Chairman as a correct record.

**6**

**DATE OF NEXT MEETING**

**AGREED** that in order to avoid a clash of timings with future meetings of the Strategic Leadership Forum:

- (1) the date for the next meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee be rescheduled for 6:30pm on Monday 19 September 2011 at the Civic Centre, with members advised of any change to the deadline for submission of applications as a result.
- (2) Democratic Services – Governance Team be requested to seek alternative dates for the programme of all future meetings of the Sub Committee, after September 2011.

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## CABINET - 13.7.2011

**MINUTES OF THE MEETING OF THE CABINET  
HELD ON WEDNESDAY, 13 JULY 2011****COUNCILLORS****PRESENT**

Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services and Care), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykener (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

**ABSENT**

Bambos Charalambous (Cabinet Member for Culture, Sport and Leisure)

**OFFICERS:**

Rob Leak (Chief Executive), Andrew Fraser (Director of Schools & Children's Services), Neil Rousell (Director of Regeneration, Leisure & Culture), James Rolfe (Director of Finance and Corporate Resources), Asmat Hussain (Assistant Director Legal), John Austin (Assistant Director - Corporate Governance), Gary Barnes (Assistant Director Highways and Transportation), Sally McTernan (Assistant Director Community Housing Services), Bindi Nagra (Joint Chief Commissioning Officer), Nicky Fiedler (Head of Service - Policy and Partnership), Peter George (Project Manager, Housing Strategic Services) and Suzanne Linsey (Press Officer) Jacqui Hurst (Secretary)

**Also Attending:****1****APOLOGIES FOR ABSENCE**

An apology for lateness was received from Councillor Doug Taylor (Leader of the Council). In Councillor Taylor's absence, Councillor Achilleas Georgiou (Deputy Leader of the Council) acted as Chairman for the start of the meeting.

An apology for absence was received from Councillor Bambos Charalambous (Cabinet Member for Culture, Sport and Leisure).

**2****DECLARATION OF INTERESTS**

There were no declarations of interest.

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**3**

**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

**4**

**DEPUTATIONS AND PETITIONS**

NOTED that there were no deputations or petitions to be received at this meeting.

**5**

**ITEMS TO BE REFERRED TO THE COUNCIL**

NOTED that there were no items which required referral to the Council following consideration by the Cabinet.

**6**

**REVENUE OUTTURN 2010/11**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance and Corporate Resources (No.30) setting out the overall Council General Fund and Housing Revenue Account outturn position for 2010/11.

NOTED

1. that the unaudited Statement of Accounts had been finalised, as detailed in paragraph 1.2 of the report. The audited accounts were due to be presented for approval to the Audit Committee on 28 September 2011 after which the Statement of Accounts would be published with the audit opinion;
2. that the Council was committed to containing its expenditure within budget. The final outturn for 2010/11 was summarised in Table 3 of the report. Overall, service departments were reporting a net underspend of £4.617m;
3. that the Corporate outturn included a number of initiatives which had been recommended to Cabinet through regular revenue monitoring reports, as detailed in paragraph 3.5 of the report;
4. the overall level of earmarked reserves as at 31 March 2011 as detailed in paragraph 3.8 of the report;

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5. that the budget risks during 2010/11 had been managed effectively through detailed revenue monitoring reports provided monthly to Cabinet. Departments had taken action to minimise budget pressures and align departmental spend to budget. The report provided clear evidence of sound financial management and efficient use of resources.

**Alternative Options Considered:** The options set out with regard to use of underspends were as previously agreed in the February monitoring report.

**DECISION:** The Cabinet agreed to

1. note the General Fund and HRA outturn for 2010/11, including the position in relation to funding project carry forwards in order to complete ongoing commitments (section 12) and the decisions taken to allocate funding arising from the Council's outturn position set out in paragraph 3.5 of the report;
2. maintain the level of the General Fund balance at £12.508m, to mitigate the potential impact of the high level of risk the Council now faces as a result of reductions in public expenditure as announced by the Government over the last year. As shown in paragraph 3.11, table 2 of the report.

**Reason:** To ensure that Members were aware of the outturn position for the authority including all major variances which had contributed to the outturn position.

**(Key decision – reference number 3318)**

**7**

**REVENUE AND PERFORMANCE MONITORING REPORT - MAY 2011**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance and Corporate Resources (No.31) setting out the Council's revenue budget monitoring position for 2011/12 based on information to the end of May 2011.

NOTED

1. that the report indicated a projected overspend on the General Fund of £805k in 2011/12;
2. the pressures faced by Health, Housing and Adult Social Care as detailed in paragraph 5.4 of the report. It was not unusual at this point in the year for there to be a projected overspend;
3. the Treasury Management financial position as set out in section 6.1 of the report. Based on current projections the Council would have to borrow a further £60m by the end of the year in order to maintain the Council's current liquidity levels. This amount was as planned within

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the budget and was not unexpected. The Council's disposals strategy was under constant review;

4. the progress on the achievement of savings as set out in section 8 of the report;
5. that the latest monitoring report confirmed that there had been no deterioration in the financial position of the Authority;
6. the general risks to the Council in being able to match expenditure with the resources for the financial year as set out in section 12 of the report.

**Alternative Options Considered:** Not applicable to this report.

**DECISION:** The Cabinet

1. noted the revenue outturn projection of £850k overspend in 2011/12;
2. agreed that services reporting pressures should formulate action plans to ensure that they remain within budget in 2011/12.

**Reason:** To ensure that Members were aware of the projected budgetary position for the Authority, including all major budget pressures and underspends which had contributed to the present monthly position and that were likely to affect the final outturn.

**(Key decision – reference number 3317)**

**8**

**CAPITAL OUTTURN 2010/11**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance and Corporate Resources (No. 32) informing Members of the capital investment undertaken in 2010/11, and the way in which it had been funded.

NOTED

1. that the report showed that in 2010/11 the Council's capital expenditure had amounted to £115.727m compared with the programme approved in the December 2010 monitor of £116.625m. The principal achievements resulting from capital investment in 2010/11 were summarised in section 4 of the report;
2. that within Schools and Children's Services, the main priority for the 2010/11 Capital Programme had been to continue to agree proposals and progress projects to deliver additional primary places to meet increasing population growth in the Borough;

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3. a number of other significant projects including Highmead, Ladderswood and the QE11 Stadium. 106 alley gating schemes had been installed. The wheeled bin pilot had continued resulting in further diversion savings, improved performance and resident satisfaction. A number of projects had improved the quality of life for Enfield residents;
4. the significant work which had been undertaken to improve the Enfield Housing Stock with £49.5m having been spent, as detailed in section 4.2.8 of the report. Members recognised the significant work which had been undertaken by both Council and Enfield Homes Officers in jointly securing funding and ensuring that projects were successfully delivered;
5. the key risks which had been identified as set out in paragraph 8.3 of the report. The report contained details of a number of significant projects which had been successfully delivered;
6. Councillor Ayfer Orhan highlighted for Members the current situation with regard to the establishment of the Oasis Academy Hadley in Ponders End. The work had been delayed due to the Government's earlier funding decisions and the subsequent negotiations which had taken place. The project was now proceeding and the work being undertaken by Council officers in conjunction with the project co-ordinator was recognised.

**Alternative Options Considered:** None stated.

**DECISION:** The Cabinet

1. noted the achievements and improved outcomes resulting from the Council's investments in capital projects (as detailed in section 4 of the report);
2. agreed the funding of the Council's capital expenditure as set out in the report (paragraph 5.3 of the report referred);
3. noted the outturn for the Council's Prudential Indicators.

**Reason:** To inform Members of the final position on capital expenditure and financing for the year.

**(Key decision – reference number 3320)**

**9**

**APPROACH TO THE 2012/13 - 2015/16 FINANCIAL PLAN AND BUDGET**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance and Corporate Resources (No.33) setting out the Council's approach to the 2012/13 financial planning round and the update of the Medium Term Financial Plan 2012-16, so that the

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detailed work programme can be finalised, to inform Cabinet decisions later in the year.

NOTED

1. that the aim of the medium term financial planning process was to produce a balanced budget over the period of the financial plan that delivered the Council's priorities. The budget was constantly evolving and under review. The areas under particular consideration were set out in section 4.6 of the report;
2. that the capital programme would be reviewed in detail during the summer as set out in section 4.9 of the report. The short and long term borrowing costs for 2011/12 were noted together with the impact of disposals;
3. that the framework for the development of the budget was robust and in line with service delivery requirements. By considering risk as part of this process, council reserves and balances would be appropriately set to ensure the continued financial stability of the Authority.

**Alternative Options Considered:** No alternative options were being considered.

**DECISION:** The Cabinet agreed the approach to the 2012/13 – 2015/16 financial planning round, including the approach to be adopted for the budget consultation. This would also include the review and update of the Council's Medium Term Financial Strategy.

**Reason:** To agree the approach to the 2012/13 financial planning round which would incorporate budget planning over the next four years.  
(Non key)

In conclusion of the finance reports presented to the Cabinet, Councillor Ayfer Orhan took this opportunity to express appreciation and thanks to Councillor Andrew Stafford and officers for the useful and informative reports which had been provided. Members recognised the significant and on-going work involved. The Council was in a sound financial state.

Councillor Doug Taylor (Leader of the Council) arrived at this point in the meeting and chaired the remainder of the Cabinet meeting.

## **10 LEASE REGULATIONS**

Councillor Ahmet Oykenner (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care (No.34) seeking agreement to the regulations to the lease.

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NOTED

1. that there had been a number of versions of “the lease” which had been amended over the years to reflect changes in legislation. The new proposed regulations to the Lease would bring into line the standards expected from tenants and leaseholders. The amended document would be issued to all leaseholders. Consultation had taken place with all leaseholders, the Leasehold Panel and FECA;
2. Members’ request that the new regulations were put in place as soon as possible. Council officers would be liaising with Enfield Homes.

**Alternative Options Considered:** To vary all the Leases to include relevant clauses would be extremely costly involving negotiation with all 4,500 leaseholders to append a Deed of Variation to the Lease. However, this was not a requirement of LBE leases which contain provision that tenant would comply with “all reasonable regulations the Landlord shall from time to time make”. Not introducing any regulations would mean that in serious cases of nuisance, anti social behaviour or harassment; the council would continue to be unable to take any action effective against the leaseholder through the Lease.

**DECISION:** The Cabinet agreed the proposed Regulations to the Lease.

**Reason:** To ensure there was a consistent approach to dealing with all residents in respect of issues that cause problems on council estates and neighbourhoods. To provide an effective means of dealing with leaseholders and their sub tenants who cause serious problems for other residents on council estates.

**(Key decision – reference number 3273)**

11

**EXECUTIVE SUMMARY OF THE MUNRO REVIEW OF CHILD PROTECTION**

Councillor Ayfer Orhan (Cabinet Member for Children and Young People) introduced the report of the Director of Schools and Children’s Services (No.35) setting out the potential reforms recommended by the national review of child protection services.

NOTED

1. the contents of the report and the potential reforms recommended by the national review of child protection services;
2. that this was a significant piece of work which had identified 15 recommendations aimed at creating long-term change to the current system. The identified principles of an effective child protection system were set out in section 3 of the report;

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3. Andrew Fraser (Director of Schools and Children's Services) highlighted a number of issues for Members' information. This was a high risk area of work for the Council and the level of demand was increasing. The Government had agreed the 15 recommendations in principle. There was an emphasis on reducing bureaucracy, professional development and early intervention. No additional funding was forthcoming from the Government. There was a significant amount of work to be carried out by the Council to review and reform its systems in the light of Professor Munro's recommendations;
4. that Members requested that a work in progress report be presented to the December Cabinet meeting detailing the review work which was being undertaken.

**Alternative Options Considered:** Not applicable.

**Reason:** To ensure that Cabinet Members had the opportunity to consider the findings of the national review of child protection and the implications for Enfield.

(Non-key)

**12**

**OFSTED INSPECTIONS OF LOCAL AUTHORITY CHILDREN'S SERVICES**

Councillor Ayfer Orhan (Cabinet Member for Children and Young People) introduced the report of the Director of Schools and Children's Services (No.36) providing information on the inspection framework for local authority children's services.

**NOTED**

1. the outcomes of the Ofsted inspections and the progress made to further improve Safeguarding and Looked After Children (LAC) services in Enfield, and in particular to Referral and Assessment Services to vulnerable children in the borough;
2. that the good work undertaken by Enfield had been recognised in the inspections. Members recognised the significant work which had been undertaken by officers;
3. Andrew Fraser (Director of Schools and Children's Services) highlighted a number of points in the report for Members' information. The range and extent of the inspections for children's services as set out in the report was noted; it was a highly regulated area of work. Attached to the report at Appendix A was the action plan for service improvement implemented following the announced inspection of safeguarding and looked after children services in May 2010. Appendix B to the report highlighted the actions taken in responding to the recommendations made by Ofsted following the most recent inspection

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in Enfield: the unannounced inspection of contact, referral and assessment services, in March 2011;

4. Councillor Orhan praised the excellent work which was being undertaken. As a result of the unannounced inspection in March 2011 it was proposed that £350k from the Schools and Children's Services revenue under spend in 2010/11 be earmarked to ensure a consistent approach to social work practice within the Children in Need service during 2011/12. This would be used to ensure that staffing levels were maintained to ensure safe levels of service. This was a key area of work for the Council.

Councillor Orhan expressed her thanks and appreciation to officers for their continuing excellent work.

**Alternative Options Considered:** Not applicable.

**Reason:** To provide Cabinet with an update on the current inspection regime, results of the last two inspections of children's services and to highlight post inspection progress on improvement area action plans.

(Non key)

**13**

**HIGHMEAD: FINAL APPROVAL OF COMPULSORY PURCHASE ORDER**

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Finance and Corporate Resources, Director of Regeneration, Leisure and Culture and Director of Health, Housing and Adult Social Care (No.37) seeking approval of the amended compulsory purchase order plan.

NOTED

1. that Report No.41 also referred, as detailed in Minute No.24 below;
2. that the purpose and content of the February 2011 Cabinet report remained unchanged. The Council was committed to seeking negotiated settlements wherever possible. However, the Council required CPO powers to ensure that vacant possession could be completed to enable the regeneration of the site to proceed. The re-location of some retailers on the site was currently taking place;
3. that Members supported amended wording of the report's recommendations, as circulated at the Cabinet meeting. The decisions below reflect the amended recommendations.

**Alternative Options Considered:** None stated.

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**DECISION:** The Cabinet

1. resolved to make the Highmead CPO to obtain vacant possession of the Highmead (Upper Edmonton, N18) development site and for officers to continue to use reasonable endeavours to achieve a successful outcome by negotiated means;
2. agreed that recommendation 2.3 of the February 2011 Cabinet report be deleted and replaced with the following:

“Request to empower the Director of Finance and Corporate Resources to authorise and process and take all the necessary steps required in the making and, if confirmed, consequent to the making of the Highmead CPO 2011”.

**Reason:** To ensure that vacant possession could be completed to enable the regeneration of the site to proceed.

**(Key decision – reference number 3298)**

**14**

**SOUTHGATE TOWN HALL: DRAFT PLANNING BRIEF**

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.38) recommending that the draft planning brief be approved for public consultation.

**NOTED**

1. that the earliest date that the public consultation could begin would be 25 July 2011, not 18 July as stated in the consultation report. This would allow for the required call-in period for the Cabinet decision. The consultation report and planning brief would be amended to reflect this change;
2. that a further report was due to be presented to the October Cabinet meeting;
3. Members’ concern that the delay in the start of the consultation period would mean that it would follow the end of the schools’ summer term. Members’ requested that Schools be notified of the forthcoming consultation period prior to the end of term but emphasising that this was subject to the Council’s call-in processes.

**Alternative Options Considered:** Doing nothing with the site and maintaining the status quo was not viable as the library lacks flexibility and on-going maintenance of the vacant town hall building was not cost effective. Complete demolition had been disregarded due to a strong desire to retain the existing Town Hall building.

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**DECISION:** The Cabinet

1. agreed the consultation proposal for the site, for inclusion in the draft planning brief;
2. approved the draft Planning Brief for public consultation and delegate any minor changes, prior to consultation, to the Cabinet Member for Business and Regeneration;
3. noted the findings of the Equalities Impact Assessment of the draft Planning Brief;
4. approved the Planning Brief: Consultation Plan for implementation;
5. agreed that, following consultation on the draft planning brief, the final version would be brought back to Cabinet for adoption, along with a report seeking agreement on, and implementation of, the delivery strategy for the site.

**Reason:** Public consultation on a clear planning framework would enable the community to give their views on the future of the site and allow a delivery strategy to proceed, based on a fully consulted and adopted Planning Brief.

**(Key decision – reference number 3311)**

**15**

**APPROVAL OF THE INTER AUTHORITY AGREEMENT**

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director of Environment and Director of Finance and Corporate Resources (No.39) providing an overview of the Inter Authority Agreement (IAA) between North London Waste Authority (NLWA) and the seven constituent boroughs, Waste Collection Authorities (WCAs), of which Enfield is one.

**NOTED**

1. a number of minor amendments to the circulated report as set out below:
  - 3.43 The Refuse and Disposal and Amenity Act is **1978** (not 1975)  
The Environmental Protection Act is **1990** (not 1995)
  - 6.2.5 To delete the last 5 words “**subject to para 6.2.9 below**”
  - 6.3.8 To amend 2.2.2 to insert “and the final lease terms”
    - 2.2.2 “The final decision on the inclusion or not of the HWRC, based on value for money, clarification on the recharging of existing and additional sites and approval of heads of terms **and**

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**the final lease terms** for the HWRC to the NLWA” (decision 2(b) below refers).

2. the key documents and timescales within the procurement process as set out in full in the report. Members praised the comprehensive report which provided complete and detailed information on the process to date;
3. Councillor Bond tabled a document highlighting the key issues contained within the report for Members' information.

**Alternative Options Considered:** NOTED the alternative options considered as detailed in section 4 of the report. To delay signing of the IAA until September Cabinet or later, or not to sign the IAA.

**DECISION:** The Cabinet

1. agreed that the Council should enter into the IAA as set out in section 3 of the report, subject to final agreement;
2. agreed to delegate authority to the Director of Environment and Director of Finance and Corporate Resources, in consultation with the Cabinet Member for Environment, and Cabinet Member for Finance and Property, to agree:
  - (a) minor amendments to the IAA;
  - (b) the final decision on the inclusion or not the HWRC, based on value for money, clarification on the recharging of existing and additional sites and approval of heads of terms and the final lease terms for the HWRC to the NLWA;
  - (c) the completed Schedule 1 Part A and Schedule 2 Part A of the IAA;
  - (d) the execution of the IAA accordingly.
3. agreed the Director of Environment as the Council's representative for the purposes of the IAA (Schedule 9 refers);
4. noted that the signing of the IAA by all seven WCAs would constitute a unanimous decision to change the method of apportionment of NLWA's costs from one of charging on the basis of a flat rate for all tonnages to one of menu pricing with effect from 2016/17 for household waste, and one of Council Tax base to one of Visitors Survey for HWRC tonnages;
5. noted that agreement to the IAA did not constitute agreement to Transitional Menu Pricing, which might apply for the period 2012/13 to 2015/16;
6. agreed to amend the recommendation 2.4 in Report No.206 – Approval of the Inter Authority Agreement Statement of Principles between the North London Waste Authority and Enfield Council (Cabinet – 9 March

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2011 – KD 3129) to bring the report back to Cabinet prior to final signoff of Schedules 1 and 2 parts B and any changes to the proposed pricing and charging mechanisms.

**Reason:** The detailed reasons for the recommendations were set out in full in section 5 of the report.

**(Key decision – reference number 3277)**

**16**

**THOMAS HARDY HOUSE FIRST FLOOR - DEVELOPMENT OF CONFERENCE AND MUSEUM FACILITIES**

Councillor Doug Taylor (Leader of the Council) introduced the report of the Director of Regeneration, Leisure and Culture (No.40) seeking approval of Thomas Hardy House 1<sup>st</sup> floor as a business centre, museum space and venue for hosting conferences, the associated capital cost and revenue budget.

NOTED

1. that Report No.42 also referred, as detailed in Minute No.25 below;
2. Members requested amendments to the wording of recommendations 2.1 and 2.2 in the report which were reflected in the decisions listed below;
3. that the potential uses of the first floor of Thomas Hardy House was under consideration including museum space. It was hoped that a valuable resource would be created. However, it was recognised that appropriate capital resources and the revenue funding needed to be available for the project to proceed. The final decision on the capital costs would be delegated, as set out in decision 2 below, and any significant problems identified would be brought back to a future Cabinet meeting for consideration.

**Alternative Options Considered:** NOTED that a number of different options had been considered for the layout of the conference facility and the phasing of the facility: do nothing; open plan community/business space; or, sub let. The overall opinion was that the layout described in the report and identified in appendix 1 to the report would produce the best facility for customers and the Council (section 4 of the report referred).

**DECISION:** The Cabinet agreed

1. to approve in principle the development of Thomas Hardy House 1<sup>st</sup> floor as a business centre, museum space and venue for hosting conferences;
2. to note the capital costs identified in Report No.42 and delegate the final decision to the Leader of the Council, Cabinet Member for Finance

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and Property, Director of Finance and Corporate Resources and Director of Regeneration, Leisure and Culture;

3. that a revenue budget be created in line with the projections in the Max Associates Business case summarised in Report No.42;
4. that the Director of Regeneration, Leisure and Culture be tasked with conducting a soft market testing with a view to seeking partners for the management and future development of the service offer at Thomas Hardy House;
5. that the Regeneration, Leisure and Culture Department be tasked with managing both the first floor conference/museum facility and the ground floor Dugdale/Tourism and front of House elements of the building whilst the Council explored the possibilities for partnerships.

**Reason:** The proposal develops a facility with a permanent use that was projected to make an income for the Council, help economic growth in the town centre and attract inward investment.

**(Key decision – reference number 3249)**

**17**

**ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS**

There were no issues arising.

**18**

**CABINET AGENDA PLANNING - FUTURE ITEMS**

NOTED the provisional list of items scheduled for future Cabinet meetings.

**19**

**KEY DECISIONS FOR INCLUSION ON THE COUNCIL'S FORWARD PLAN**

NOTED that the next Forward Plan was due to be published on 15 July 2011, this would cover the period from 1 August to 30 November 2011.

**20**

**MINUTES**

**AGREED** that the minutes of the previous meeting of the Cabinet held on 15 June 2011 be confirmed and signed by the Chairman as a correct record.

**21**

**ENFIELD STRATEGIC PARTNERSHIP FEEDBACK**

Councillor Doug Taylor (Leader of the Council) reported on a recent meeting of the Enfield Strategic Partnership which had considered the "Child Poverty Strategy" (likely to be re-named the Child Prosperity Strategy). Andrew Fraser

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(Director of Schools and Children's Services) and Neil Rousell (Director of Regeneration, Leisure and Culture) would be continuing work on the Strategy. A number of documents would underpin the Strategy. In discussion Members suggested that the Strategy should be subject to further consideration within the Council's democratic structure. It was agreed that the document should be referred to the Chairs of all of the Council's Scrutiny Panels to develop within their own areas of responsibility. Andrew Fraser (Director of Schools and Children's Services) would write to the Scrutiny Panel Chairmen on behalf of Councillor Taylor.

Members asked that in future a short written summary of the issues discussed at Enfield Strategic Partnership meetings be provided to the subsequent Cabinet meeting for information. This would ensure that the Council was kept informed of the decisions reached by the Partnership.

**22**

**DATE OF NEXT MEETING**

**AGREED** that an additional meeting of the Cabinet be scheduled to take place on Wednesday 24 August 2011 at 7.00pm. (Councillors Doug Taylor and Del Goddard extended their apologies for absence for this meeting).

**NOTED** that the next scheduled meeting of the Cabinet was due to take place on Wednesday 14 September 2011.

Councillor Doug Taylor stated that from September onwards, Cabinet meetings would start at 8.15pm.

**23**

**EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of confidential information as defined in Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**24**

**HIGHMEAD : FINAL APPROVAL OF COMPULSORY PURCHASE ORDER**

Councillor Ahmet Oykenner (Cabinet Member for Housing) introduced the report of the Director of Finance and Corporate Resources, Director of Health, Housing and Adult Social Care and Director of Regeneration, Leisure and Culture (No.41).

**NOTED**

1. that Report No.37 also referred, as detailed in Minute No.13 above;

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2. the current situation with regard to the negotiations taking place with the remaining commercial tenants. It was necessary for CPO powers to be put in place should it not be possible to reach a negotiated settlement. Officers advised Members of the anticipated timescales should a CPO process be required.

**Alternative Options Considered:** None stated.

**DECISION:** The Cabinet

1. noted and approved the amended Statement of Reasons which set out the reasons for making the Highmead CPO 2011;
2. approved the draft Highmead CPO.

**Reason:** To enable the Highmead development to continue to progress.  
**(Key decision – reference number 3298)**

**25**

**THOMAS HARDY HOUSE FIRST FLOOR - DEVELOPMENT OF CONFERENCE AND MUSEUM FACILITIES**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Regeneration, Leisure and Culture (No.42).

NOTED an amendment to the wording of recommendation 2.1 of the report as reflected in decision 1 below.

**Alternative Options Considered:** As detailed in Report No.40, Minute No.16 above refers.

**DECISION:** The Cabinet

1. agreed to note the Capital costs detailed in decision 2.1 of the report plus a further sum, detailed in the report, for contingency, furniture, fittings and equipment and delegate the final decision to the Leader of the Council, Cabinet Member for Finance and Corporate Resources, Director of Finance and Corporate Resources and Director of Regeneration and Leisure;
2. agreed that a revenue budget be created in line with the projections in the business case summarised in paragraph 3.6 of the report;
3. agreed that approval be given to the appointment of Ingleton Wood LLP to procure and manage the above scheme subject to a waiver of the Council's Contract Procedure Rules.

**Reason:** As detailed in Report No.40, Minute No.16 above refers.  
**(Key decision – reference number 3249)**

## Executive Summary

Below is a summary of the items discussed at the 5<sup>th</sup> July 2011 ESP Board and the actions that arose from it. Please note:

- Items 4 and 6 have been agreed by the Council.
- Items 2 and 5 are yet to be endorsed/considered by the Council.

### **1. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

#### Integrated Planning of Primary and Community Base Care Services

Enfield Racial Equality Council advised the Board that their project on improving health was ongoing; discussions with the Director of Public Health were taking place and procedures were being set up.

### **2. IMPLEMENTING THE CHILD AND FAMILY POVERTY STRATEGY**

Following a presentation from Neil Rousell on the above strategy Board members requested that 'Child Prosperity' should be used in the title rather than 'Child Poverty' as this would provide a different focus. The suggestion was welcomed and would be considered.

The Board questioned whether there should be representation from the Heads of Primary and Secondary Schools - this would be considered.

It was asked whether the Council had the capability to measure migration families. It was acknowledged that migration families were fluctuating in and out of the Borough and that there was a need to have a better tracking mechanism.

The meeting **AGREED**:

1. the Board endorse the approval to the development of the Child and Family Poverty Strategy through the consultation process;
2. the development of the Child and Family Poverty Strategy Three Year Action Plan incorporating the consultation feedback; and
3. the Thematic Action Groups help to identify key interventions and implementations to support the Child and Family Poverty Strategy.

### **3. EQUALITIES STATEMENT**

Martin Garnar introduced his report on the Equalities Statement and advised that the Board had previously agreed a formal commitment to having equalities and fairness as guiding principles for the Partnership. The Statement has been revised in line with the Equality Act 2010 and the Board advised of the changes.

The meeting **AGREED**:

1. subject to HIV status being included under disabilities, the Equalities Statement be approved; and
2. the ESP Equality and Diversity Action Plan be reviewed and presented to a future Board Meeting.

### **4. AREA BASED PARTNERSHIPS**

Del Goddard presented the first of quarterly status reports on the work of the Area Based Partnerships. The first report outlined 6 issues which the TAGs needed to respond to.

It was suggested that 'dealing with the fear of crime' should be added to 'improving community safety' set out in the various key priorities within the report and agreed to feed this back to the appropriate Board.

The meeting **AGREED:**

1. the report and the progress made in setting up the three Boards be noted;
2. quarterly progress reports on the work of the Area Partnerships be presented to the Board to facilitate discussion on policy issues as necessary; and
3. the Board notes the policy issues outlined in the report and as to how they would be addressed.

#### **5. ENFIELD FOOD STRATEGY – EVERY BITE MATTERS**

Anna Loughlin introduced a report that informed the Board of the progress made in relation to the Enfield Food Strategy. The report identified key policy changes needed to implement the strategy and sought to establish the role of the TAGs in identifying and implementing key interventions to support it.

The Board asked if cashless catering systems in schools were currently being introduced across the Borough as this enabled parents to pay on line for their children's meals and to check on what their children had purchased. It was agreed to have further discussions on this.

Setting up a Food Group was discussed and it was suggested a report would be presented to the next meeting.

It was questioned how the information would get through to the rest of the voluntary sector after it had been to the Voluntary Sector Strategy Group. It was agreed that the process would be discussed after the meeting with a member of the voluntary sector.

The meeting **AGREED:**

1. the development of the Enfield Food Strategy Three-Year Action Plan, incorporating consultation feedback, be approved; and
2. individual Thematic Action Groups consider the results of the feedback from the public consultation and help identify key interventions/implementations to support for the Food Strategy.

#### **6. YOUNG PEOPLE'S LIFE OPPORTUNITIES**

Del Goddard introduced a briefing paper providing an update on the implementation of the recommendations from the Young People's Life Opportunities Scrutiny Commission.

The meeting **AGREED:**

1. the Board took a strategic overview of current actions and plans with a particular focus on safety and consider reformulating the strategy; and
2. a conference be approved around improving young people's life opportunities in the autumn which developed the above based on a thorough and deeper analysis of the Enfield situation.

#### **7. LOCAL AREA AGREEMENT**

Jo Stacey presented the Board with the latest financial performance status of the LAA. Following the abolition of LAAs and the National Indicator Set, the Board had agreed that they would continue to monitor this work where possible. The report showed that targets had been reached and significant improvements made. £437,024 was left in this budget.

A request was made for a small grant (£5,000) to mitigate difficulties for some families in line with the Child and Family Poverty Strategy.

Work to identify indicators to help focus the ESP on priority areas for the Borough was ongoing and will form the basis of discussion at the 20<sup>th</sup> October 2011 ESP Conference.

## **8. OVERALL ESP RESTRUCTURE AND REVIEW 2011**

Shaun Rogan introduced a report which outlined the progress made since the last meeting and those areas where work was still ongoing.

The meeting **AGREED**:

(a) The ESP Steering Group Themes and Champions

In principle to make addressing child prosperity a key priority for future years.

(b) ESP Annual Conference

The outline programme for the event to be held on 20 October 2011 at the Dugdale Centre. Partners were requested to make any suggestions/variations to it.

(c) ESP ability to commission discreet projects and the ESP Facilitation Budget

1. Decisions on discreet funding for priority projects based on identified need be made by the Board or the ESP Steering Group without recourse to a full commissioning round; and
2. A budget of up to £15,000 be set aside to support the work of the Partnership during 2011/2012.

(d) Composition of the ESP Board and Terms of Reference

1. The London Fire Brigade be given a seat on the Board.
2. Progress made on representation of the Voluntary Community Sector on the Board be noted.

## **9. ANY OTHER BUSINESS**

(b) Changes in Enfield Police Staffing

It was questioned whether Police Community Support Officers would remain and confirmed that they would. It was stated that Palmers Green was short of Police Community Support Officers. It was agreed to consider this.

(c) Intergenerational Conference

AGREED that the proposed Intergenerational Conference be approved and held in November 2011 and that all Partners be notified accordingly of the final arrangements.

(e) Enfield Racial Equality Council

The meeting was advised that the Annual General Meeting of the Enfield Racial Equality Council would be held on Monday 11 July 2011 at 7.30pm in the Conference Room at the Civic Centre; all were invited to attend.

(f) North Circular Road/Green Lanes

The meeting was advised that he would ask Ian Davis to raise any concerns in relation to ongoing road works with Transport for London.

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